



24 April 2020

**RE: COVID 19 UPDATE 7**

Dear College Families

Thank you for your support during the first week of online learning at FCAC. We were able to transition well without any major IT or system issues and have been able to resolve any teething problems. If you are experiencing any issues, please contact the appropriate person as outlined in our [Online Learning Guidelines](#) from our website or the College App. Each day students have been more settled as they fall into the new routine with our teachers trialling different ways to effectively deliver the learning activities and provide support.

**Refunds for Families**

All Middle and Senior School Outdoor Education experiences have been cancelled for 2020. Families whose children have had Outdoor Education cancelled this term, will receive a credit on their fee account today representing that component within the Year Levy that has been billed to date. As an indication of the amount being returned to families, this equates to approximately 5% of total Annual Fees or 20%-25% of Term 2 Fees (depending on the year level). If you have any questions around the amount of your credit or would prefer to receive a cash refund, please contact [receivables@fcac.qld.edu.au](mailto:receivables@fcac.qld.edu.au).

More refunds to families will be made throughout the term to compensate for any other Outdoor Education experiences or excursions that are unable to be postponed.

If your family's income has been significantly impacted by the government directions in response to COVID 19, please be aware that there is an [application form](#) on our website for support.

**Attendance**

- If your child is sick, parents still need to notify the College irrespective of whether your child is learning at home or on campus.
  - For absences, you can email [absent@fcac.qld.edu.au](mailto:absent@fcac.qld.edu.au) (there is a link to this in 'Contacts' on the College app).
  - Alternatively, you can now access 'Absentee' via the Parent Lounge to report your child's absence. Instructions on how to use this new feature will be posted in the College app.
- If your child's learning arrangement changes (learning at home or on campus), it is important that you notify the College by emailing [absent@fcac.qld.edu.au](mailto:absent@fcac.qld.edu.au). This helps us organise our staffing more efficiently.



### ANZAC Day

- As we are not able to show our respects in the usual manner this ANZAC Day, we are encouraging families to participate by observing a minute's silence at the end of their driveways at 5.55am Saturday, 25<sup>th</sup> April as part of the '[Light up the Dawn](#)' initiative.
- Some of our students, staff and parents will be playing their instruments at this time.
- We would like to share images of your support to the ANZACs via our social media pages. I would encourage you to forward them to [instagram@fcac.qld.edu.au](mailto:instagram@fcac.qld.edu.au) before 10am on Saturday.
- There will also be an FCAC video service at 7.00am on Facebook in lieu of an ANZAC Day assembly. Our guest speaker will be Year 10 student, Jackson Hay, who was awarded the Premier's ANZAC Prize.

### Canvas for Parents

We have been working on Parent access to Canvas as part of our move to Progressive Reporting. Mr Humphreys has been able to make this available to Middle and Senior School parents who would like early access to this feature. For more information, please contact [it@fcac.qld.edu.au](mailto:it@fcac.qld.edu.au)

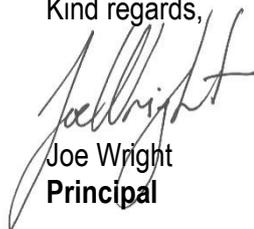
### Connecting with our Students

Despite being able to email and video call our students, we miss the constant interaction we experience when students are on campus. We have developed a couple of initiatives to address this.

- **Well-being Survey:** We are asking Years 7-12 students to complete an online survey that checks on their well-being and provides us with feedback on how they are coping with their online learning. Junior School teachers are using several other methods to receive feedback from their students and families.
- **Community Connect:** Teachers are creating online activities for students on Friday afternoons to provide opportunities for them to interact with their peers and teachers. Information about these activities will be sent through to students during the week.
- **FCAC Fridays:** A group of Senior students and staff are compiling a weekly video which we will be playing on Facebook and YouTube. Students are encouraged to send in items for the show.

On behalf of the staff at FCAC, I would like to thank our community for their support throughout this first week of online learning. We are very firmly focussed on supporting families as best we can throughout the next four weeks. Please do not hesitate to contact us should you have anything with which we may be able to assist.

Kind regards,



Joe Wright  
Principal