



FRASER COAST  
ANGELICAN COLLEGE

# SUBSTANCE MISUSE POLICY

*Enriching Body, Mind & Spirit*

Fraser Coast Anglican College, (the School), as part of the Anglican Church Southern Queensland, is committed to providing a safe environment for all employees, students, parents and visitors.

## References

*Drugs - Illicit (student use of) Policy.*  
*Smoking on College Grounds Policy*  
*Australian Privacy Principles*  
*Complaints Management in Anglican Schools Policy*  
*Student Handbook*  
*Student Enrolment Contract*  
*Contract of Employment*

## 1. SCOPE

This policy applies to employees, students, including those aged 18 years and over, parents and College visitors and volunteers.

## 2. DEFINITIONS

**Employee** means all persons employed by Fraser Coast Anglican College, permanent, supply, contract or casual.

**Student** means prospective or current students, including those aged 18 years and over.

**College Uniform** includes all items of clothing a student or employee is required to wear or carry when attending or representing the College.

**Parent** means a person exercising responsibility for the legal care of a student. This includes Homestay placement providers.

**Substance Misuse** is taken to include illegal drugs, as defined as dangerous drugs in the Drug Misuse Act 1986 and related implements, as well as legal drugs, non-prescription and prescription drugs not being used as prescribed, and substance being used for non-medical purposes (recreational). It also includes

- Alcohol – means liquor as defined in the Liquor Act 1992.
- e-cigarettes.
- tobacco – in the form of cigarettes, cigars or any other item constituted for the purpose of smoking.
- vaping – illegal under the Tobacco Act 1987.
- Glue.
- spray paints.
- Petrol.
- Any other substances or materials deemed inappropriate for a school environment.

**Search of student's property including lockers and bags** means a search of all a student's personal belongings found on school property and other locations associated with a school camp or excursion, with a witness present.

### 3. PURPOSE

Fraser Coast Anglican College is committed to providing a safe environment and therefore it is our purpose to hold a zero-tolerance policy towards;

- The use, possession, supply and distribution of illicit drugs and/or drug related implements, alcohol, e-cigarettes, tobacco, vaping, glue and spray paints, while on College property, at a College related event, or representing the College in any way, or whilst wearing College uniform.
- This policy also includes those who are complicit in the above actions, even if they are not directly involved.

### 4. ACTION PLAN

If Fraser Coast Anglican College becomes aware or has received reliable information that substance misuse is active, the Fraser Coast Anglican College Principal or nominated other will take the following action, as appropriate in the circumstances.

- Ensuring the safety of the students and/or persons involved.
- If a student is involved, conduct a search of the student/s property including lockers and bags, ensuring a witness is present.
- Confiscate the substance and/or implement(s), if appropriate.
- If a student/s is/are involved, contact their parents.
- Report the matter to the police, if appropriate<sup>1</sup>.
- Offer support to those involved.
- Gather all information relating to the matter, interviewing other students, staff or other witnesses<sup>2</sup>. CCTV camera footage may be viewed and used as evidence.
- Implement any other consequences or actions that may be appropriate.
- Consider the need to communicate the incident to staff, students and parents taking into account the privacy of those concerned, *The Australian Privacy Principles* and duty of care the College owes to others.
- The Principal or nominated other should complete a report of the incident, actions and consequences for future reference.

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<sup>1</sup> Fraser Coast Anglican College will report relevant matters to the Police when it is in a student's or College community's best interest.

As well as when

- A student or employee is trafficking drugs.
- A student is incorrigibly misusing substances.

<sup>2</sup> If a reasonable belief is formed that the activity is one of a criminal nature, staff should not undertake an interview with any students suspected of involvement. As recommended by State Crimes Operations Command QPS.

## **5. RESONSIBILITIES**

Fraser Coast Anglican College acknowledges its responsibility to

- Develop and implement this policy to help ensure the safety of all parties concerned.
- Communicate this policy to all parties concerned.
- Keep appropriate records, monitor, and report on any issues related to this policy.
- Encourage all parties concerned to contribute to a healthy school culture.
- Ensure employees prevent, respond appropriately, and uphold this and all related policies.
- Ensure parents and students understand this and all related policies along with any consequences related to the implications of a breach of this policy.

## **6. IMPLICATIONS OF A BREACH OF POLICY**

Fraser Coast Anglican College endeavors to ensure that the appropriate disciplinary measures are taken against offending students and employees. Further information can be found by referring to either the student handbook, student enrolment contract or contract of employment.

## **7. COMPLAINTS**

If an individual believes that the school has acted inappropriately a complaint can be made to the College.

All complaints should be in writing and directed to the Principal or Chair of the College Council. The school will investigate complaints in a timely manner and respond in writing.

For further information, please refer to the *Complaints Management in Anglican Schools Policy*